



[Insert statutes/laws/regulations and disclaimers pertaining to the reporting of this data here]

Check or circle that which applies and supply corresponding information where appropriate.

- 1. Is this alleged Construction-Related violation (circle one):** **Title II Only** **Title III Only** **Both**
- 2. The source of this information is (check one and supply corresponding date):**
- Complaint ☐ Amended Complaint ☐ Demand Letter ☐
- Filing Date _____ Filing Date _____ Mailed Date _____
- * If a Complaint, is this a follow-up to a Demand Letter? **YES** **NO**
- * If a Demand Letter, attach a copy of the Demand Letter to this form.

3. Date(s) of alleged violation(s):

4. Complaint Filed in:

Federal Court ☐

Name of Court: _____

State Court ☐

Name of Court: _____

Case Number: _____

5. Complaint Filed as (check all that apply):

DPA Violation ☐

ADA Violation ☐

Unruh Violation ☐

Other (specify) ☐ _____

Plaintiff Seeks: ☐ Injunctive Relief

☐ Damages

- 6. Is the Defendant(s) the (circle all that apply):** Building Owner Building Operator Not Sure

7. Name of Plaintiff's attorney and law firm, contact information, and State Bar number (or provide contact information of Plaintiff if not represented by counsel):

8. Zip Code of the Plaintiff's residence address at the time of the Demand Letter or Complaint:

9. Name of Defendant, name and address of business where alleged violation(s) were encountered by Plaintiff, and contact information of Defendant if available:

10. Describe in detail the alleged violation(s) encountered by Plaintiff (may copy from complaint and include additional pages if necessary):

11. Please select from the following list which type of location describes the property at which the alleged violation occurred (please circle only one *unless* there are multiple property types included in the complaint; note that examples given are for illustrative purposes only and are not an exhaustive list for each category):

*** If there are multiple property types within this complaint, please check this box: ☐**

- 1 Places of Lodging: an inn, hotel, motel, or other place of lodging, except for an establishment located within a building that contains not more than five rooms for rent or hire and that is actually occupied by the proprietor of such establishment as the residence of such proprietor;
- 2 Establishments Serving Food or Drink: a restaurant, bar, or other establishment serving food or drink;
- 3 Places of Exhibition or Entertainment: motion picture houses, theaters, concert halls, stadiums;
- 4 Places of Public Gathering: auditoriums, convention centers, lecture halls;
- 5 Sales or Rental Establishments: bakery, grocery store, clothing store, hardware store, shopping center, apartment leasing office, or other sales or rental establishment;
- 6 Service Establishments: a laundromat, dry-cleaner, bank, barber shop, beauty shop, travel service, shoe repair service, funeral parlor, gas station, office of an accountant or lawyer, pharmacy, insurance office, professional office of a health care provider, hospital, or other service establishment;
- 7 Public Transportation Terminals, depots, stations, parking lots (not including facilities related to air transportation);
- 8 Places of Public Display or Collection: museums, libraries, galleries;
- 9 Places of Recreation: parks, zoos, amusement parks;
- 10 Places of Education: nursery schools, elementary, secondary, undergraduate, post-graduate, or other places of education;
- 11 Social Service Center Establishments: day care centers, senior citizen centers, homeless shelters, food banks, adoption agencies;
- 12 Places of Exercise or Recreation: gymnasiums, health spas, bowling alleys, golf courses;
- 13 Other (please specify):

12. Please choose from the following list which best describe the alleged violations within the complaint (circle the corresponding number but select *only* those violations personally encountered by Plaintiff):

Toilet rooms/Bathrooms

- 1 Entry doors are not accessible or not on an accessible route.
- 2 Clear Floor Space. Non-accessible fixtures and controls or insufficient turn around space.
- 3 Doors [Toilet stalls]. Non-accessible doors to toilet stalls.
- 4 Door Space is not compliant.
- 5 Lavatories and Mirrors are not accessible.
- 6 The location/height of toilets, urinals, flush controls, toilet paper dispensers are not compliant.
- 7 Grab Bars. Grab bars in bathroom are non-existent, or existing grab bars are not compliant.
- 8 Height and Clearance. Height of top and bottom of counters/sinks are not accessible, plumbing insufficiently covered, coat racks too high, light switch too high.
- 9 Faucets. Non-accessible lever-operated, push-type, or electronically controlled mechanisms.
- 10 Bathtubs or showers are not accessible.
- 39 Toilet seat cover dispenser not accessible.
- 40 Hand sanitizer, liquid soap or paper towel dispenser not accessible.
- 46 Lack of unisex ADA bathrooms or any accessible bathrooms.

Parking

- 11 Number of spaces. Parking lot does not contain minimum number of accessible parking spaces.
- 12 Parking Spaces. Existing parking spaces are not compliant.
- 13 Signage. Signage in parking lot is not compliant. E.g., parking spaces need to be designated as reserved by a sign showing the symbol of accessibility.
- 14 Loading zones/van access aisles are not compliant or non-existent.

Accessible Route and Entry

- 15 Routes to and from parking lot or public right of way are not accessible. May include: uneven surfaces or lack of detectable warnings.
- 16 Ramps. Curb ramps or entrance ramps are not compliant or non-existing.
- 17 General. Entry doors are not accessible or missing sign/symbol of accessibility.
- 18 Door Hardware. Thresholds, handles, pulls, latches, locks, or other operating devices are not accessible.
- 45 Accessible path is too far away or path is not clear for the accessible route.
Access within Public Facility
- 19 General. Objects projecting from walls or in path.
- 20 Access aisles within building are not accessible. E.g., dining or work surfaces are not on an accessible route.
- 21 Maneuvering Clearances at Doors. Required clearances are not compliant.
- 22 Stairs or Guardrails. Stairs are not compliant or lack guardrails.
- 23 Handrails non-existent or not accessible.
- 24 Elevators or lift. Insufficient cab space, controls are not compliant, or elevator or lift is not on an accessible route with adequate signage.
- 25 Wheelchair spaces in assembly areas are non-existent or not compliant.
- 26 Access Height. Heights of surfaces such as counters, bars, or tables are not compliant.

Equipment within Public Facility

- 27 Signage is not compliant with raised and braille characters and pictorial symbol signs or not present/ no audible signals.
- 28 Public telephones are not wheelchair accessible.
- 29 Public telephones do not have accessible volume control.
- 30 General Public Equipment. Gas pumps, automatic teller machines, or fare machines are not compliant.
- 37 General Pool. Pool lifts, sloped entries, transfer walls, transfer systems, and pool stairs are not accessible.
- 38 Drinking Fountains and water coolers are not accessible.

General Violations

- 31 Dressing, fitting, or locker rooms are not compliant.
- 32 Sleeping rooms, units or suites are not accessible or do not have sufficient number of accessible guest rooms.
- 33 Patient bedrooms or baths are not accessible.
- 34 Audible and visual alarms and notification appliances are not compliant.
- 35 Amusement rides are not accessible.
- 36 Bus stop, bus stop pad, station, terminal, building or other transportation facility is not accessible
- 41 Service dog not allowed in building.
- 42 Lamp not accessible.
- 43 Shuttle van/bus not accessible.
- 44 Accessible features not maintained.
- 47 Website does not offer ADA options or is not accessible.
- 48 Lack of separate call button.
- 49 Insufficient documentation/lack of ADA access issue.
- 50 Lack of Temp. hand controls to test drive vehicles.
- 51 Staff provided barrier to access.
- 52 Other (please describe in detail):